HOW TO DOWNLOAD YOUR PRICE LIST
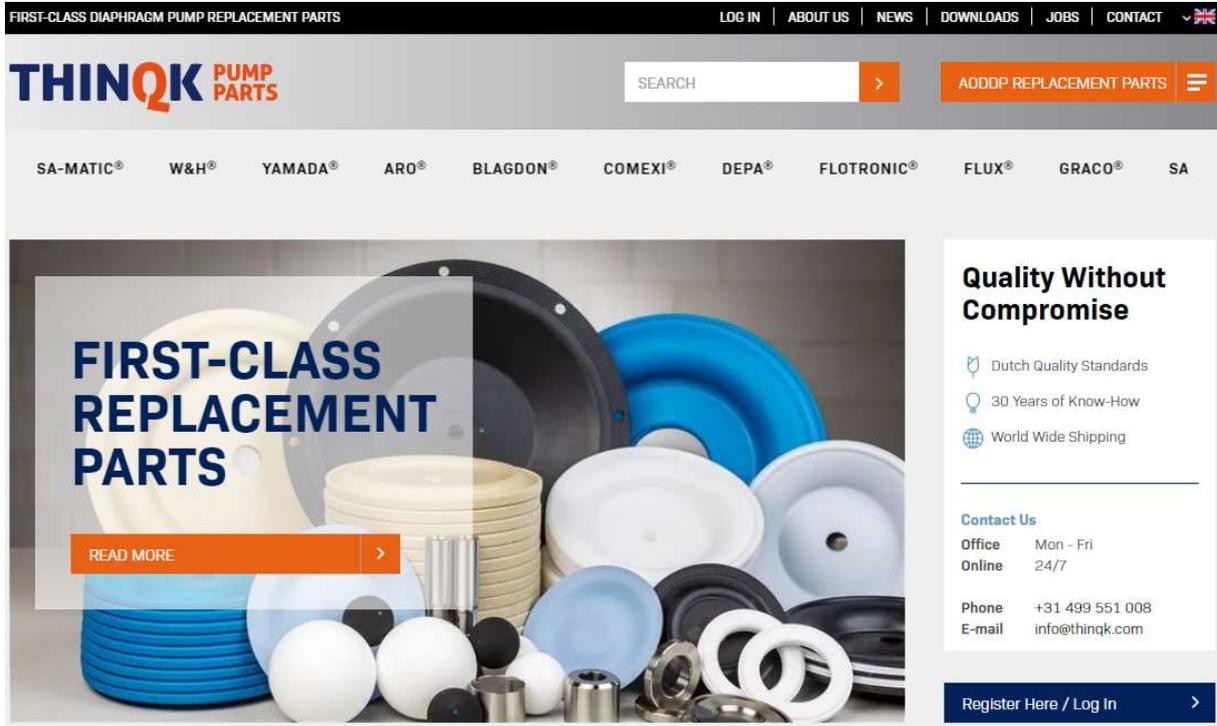
Original Quality at a Better Price!

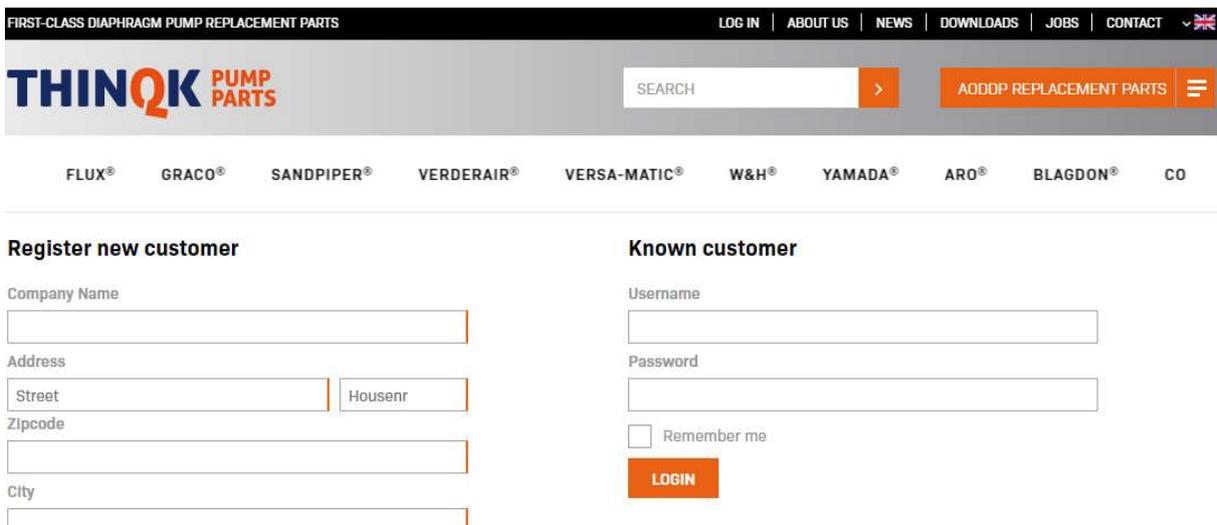**THINQK** PUMP PARTS

HOW TO DOWNLOAD YOUR NET PRICE LIST?

Go to www.thinqk.com

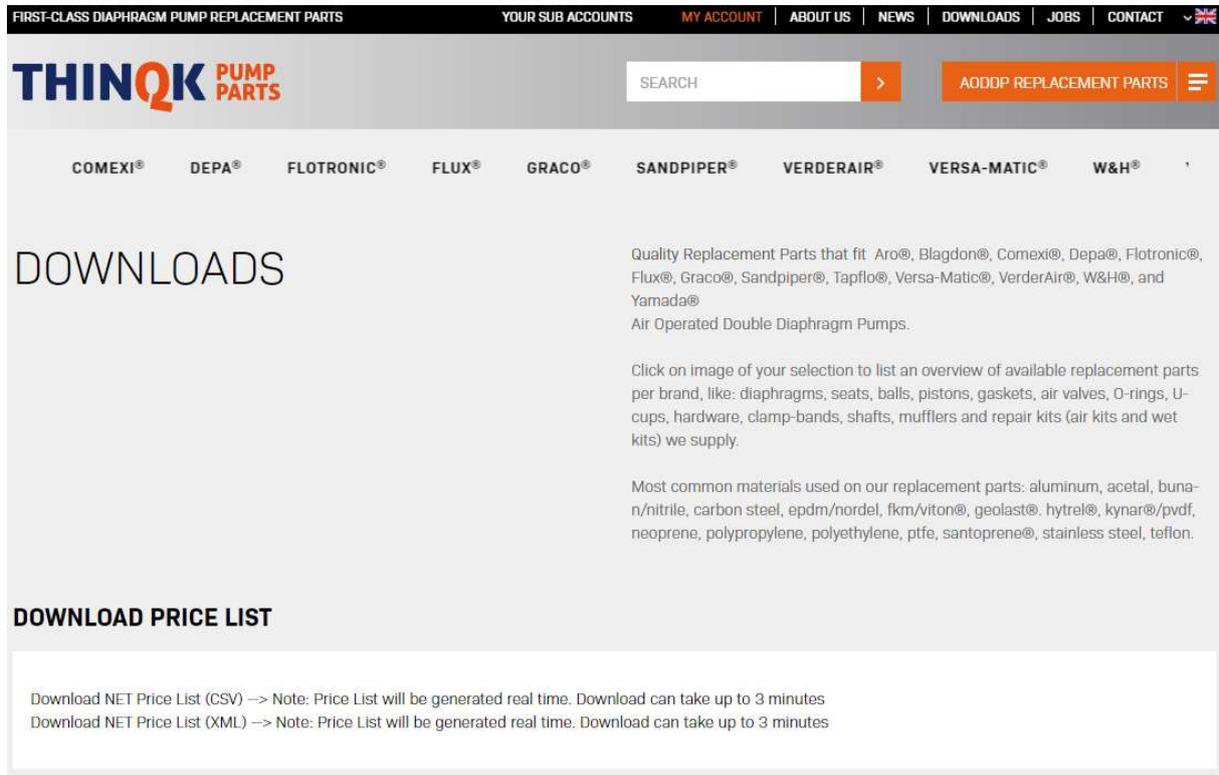Select: "LOG IN" on top of screen.
The next screen will appear..

Enter your personal
- Username…
- Password…

Click: LOGIN

Once Logged In select: DOWNLOADS (top of screen).
The following screen will appear

There are two options to download a Price List. Click on option of your preference:

- **Option 1: download for opening price list in Excel**
  Click "*Download NET Price List (CSV)*" to start the download.
  Use this option to download actual NET Price List as a <filename>.txt file which can be opened in excel.

- **Option 2: download for implementing price list in ERP system**
  Click "*Download NET Price List (XML)*" to start the download.
  Use this option to download actual NET Price List as a .XML file which can be imported into your company's financial software. Implementing XML files is company dependant and will not be explained in this document. Please consult your own company's IT-department/Software consultant for implementing this info into your system.

NOTE: downloaded data for your Net Price list is generated real time, this means that it can take up to three minutes before the file has been downloaded.
The <file name> generated on dowload will look like: "producten 01-01-2020 08_00.txt"
Where:
- Producten is the name which is always the same
- 01-01-2020 is the date of generated document
- 08_00 is the time of generated document
- .txt is the extension of the document

Continue to the next page to see how the downloaded information can be viewed/stored as Excel file.

OPTION 1: DOWNLOAD FOR OPENING PRICE LIST IN EXCEL

Open Microsoft Excel
- Choose: Open file (select File Type: text files or all files)
- Browse on your computer to the location where downloaded documents are saved and select the <filename>.txt file. (Typically this is your Download folder)
  (Your downloaded file will have the following name: Producten 01-01-2020 08_00.txt)
- Double Click to open <filename>.txt or select <file name> and click "open" in lower right bottom to start opening <filename>.txt in Excel.

Opening <file name>.txt in EXCEL will shown the following screen:
(this example is in Dutch language. Other language versions will look identical, only language is different)

Select Top option (Red marked, as shown in picture) and click to continue (Red Marked button)

Continue on next page…

The following screen will appear

Select Both Red Marked options (as shown in picture) and click to continue (Red Marked button).
The following screen will appear

No adjustments needed on this screen, just click to continue (Red Marked button).

Continue on next page…

The file will be opened in EXCEL and will look similar to following screen shot
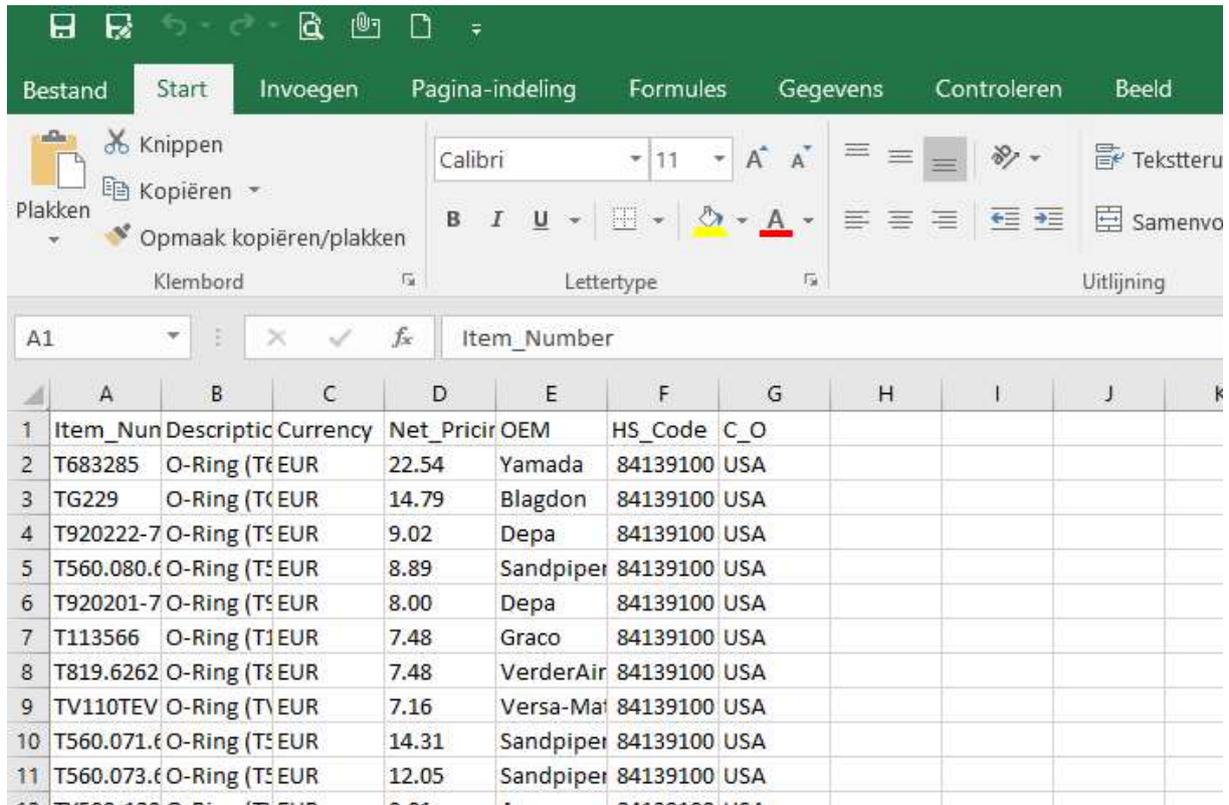
Select Columns "A" Thru "G". See below Red Marked. This will select all dat in these columns.
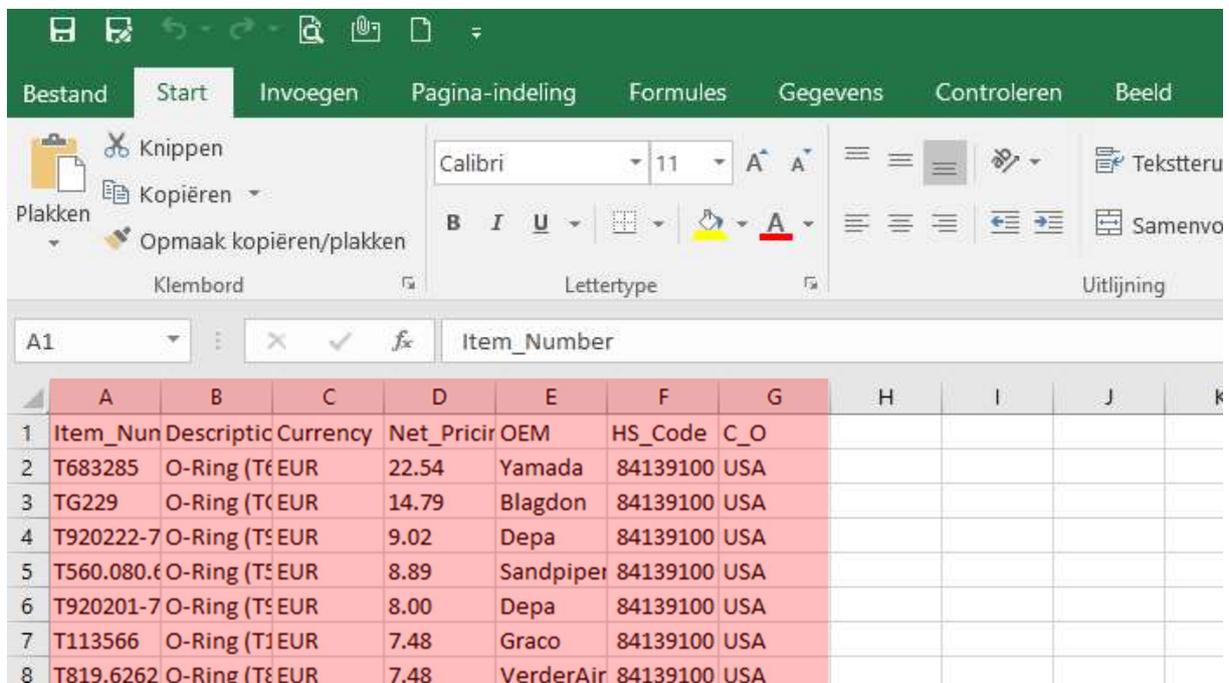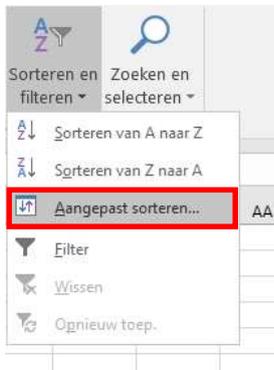

Once you have selcted these colums you can add a Filter or Sort the items to your preferred selection.

Continue to next page to see most used Sort option…

Use the Sort & Filter option (Or just Filter) in Excel to organize the information to your preference using the Sort&Filter menu button in EXCEL
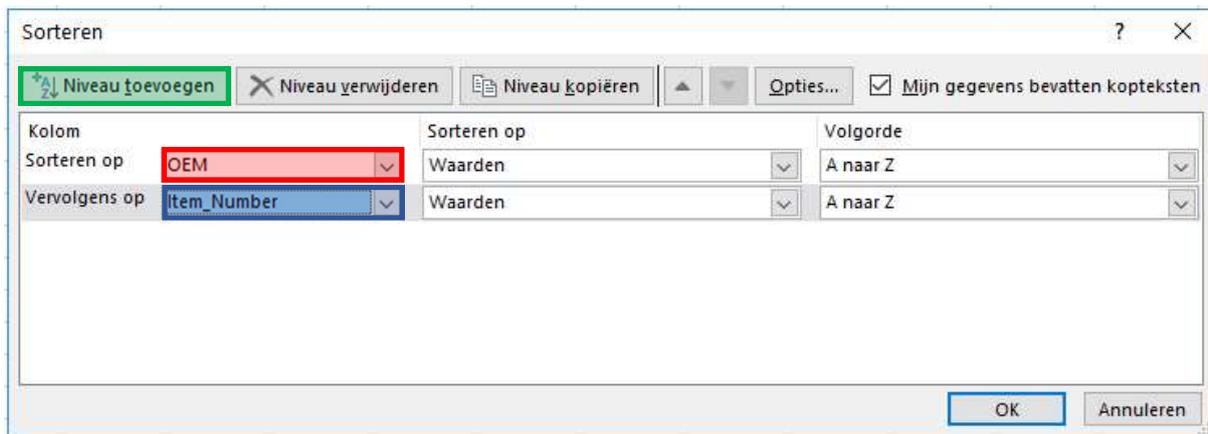
Option 1

Or select

Option 2

Most preferred Is Option 1.

Once you choose this option just select Red Marked menu-option and select colums names you want to sort.

Our preferred sort selection is OEM & Item_Number. See below how to set these option:

- Using arrow in Red Marked box to activate pull down menu and make selection "OEM"
- Add Sort level by clicking Green Marked button
- Using arrow in Blue Marked box to activate pull down menu and make selection "Item_Number"
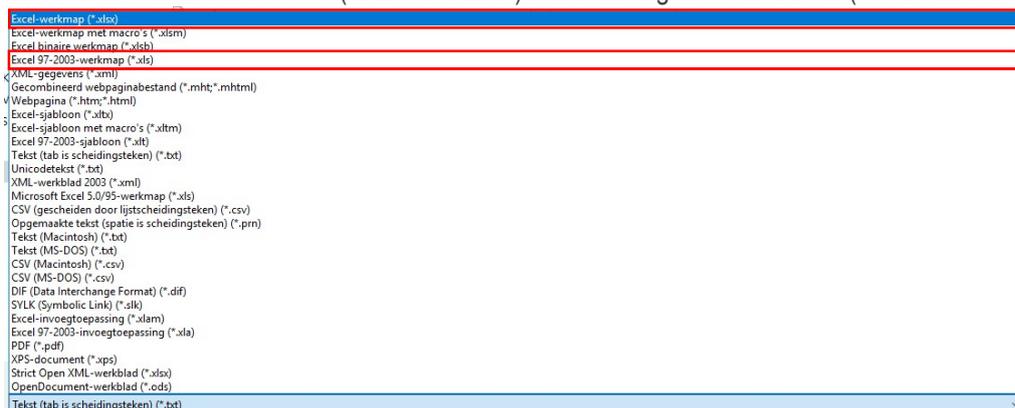

Click "OK" button in the lower right corner of pop-up screen to finish.

Items are now sorted in ascending order of OEM name (A to Z), followed by second sort option you've set Item_Number (low to high).

Select in EXCEL the option "Save".

Check if the extension is set to (*.XLS or *XLSX) before hitting the "OK" button (see both Red Marked options)

OPTION 2: DOWNLOAD FOR OPENING PRICE LIST IN CUSTOMERS ERP-SYSTEM

Use this option to download actual NET Price List as a .XML file which can be imported into your company's ERP software. Implementing XML files is company dependant and will not be explained in this document.

Please consult your own company's IT-department or Software consultant for implementing this info into your system

-- End of Document --